

ADMINISTRATIVE -- INTERNAL USE ONLY

70-3343

6 AUG 1970

MEMORANDUM FOR: Director of Personnel

ATTENTION : Chief, Benefits and Services Division

THROUGH : Deputy Director for Support

SUBJECT : Space for Combined Federal Campaign

REFERENCE : Memo dtd 8 Jul 70 to C/LSD/OL fm C/BSD/OP;
same subject

DE / S
FILE *Blade 2/21 9*

1. In response to the reference request for suitable space to house personnel assigned to work on the Combined Federal Campaign Program from 1 September 1970 through 1 February 1971, it is advised that the 1,128 sq. ft. of office space located in [] Headquarters Building (the Inlow space), will be made available on a temporary basis for the period indicated.

2. [] is currently furnished with safe files and other items of office furniture which should be sufficient for the 14 people assigned to work on the subject program. However, should you need additional office furnishings, please contact the Logistics Services Division, OL on extension []

Signed: John F. Blake

John F. Blake
Director of Logistics

Att:
Ref

CONCURRENCE:

C. L. Bannerman

R. L. Bannerman
Deputy Director
for Support

11 AUG 1970

Date

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OL 0 10, 119a

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STAT OL/LSD/ [] (5 August 1970)

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